GENERAL GUIDELINES
- Insert the information regarding your Bachelor Degree in the tab "ADMISSION TITLE (BACHELOR)"
- Insert all other university courses (e.g. from a Master Degree or from single courses) in the tab "OTHER UNIVERSITY COURSES".
- Save the file as surname-name.xls - obviously, using your name :-)
- Upload the .xls file (not a PDF version of it).
As additional help, the .zip you have downloaded also contains a PDF example of a filled form.
GUIDELINES FOR THE TAB "ADMISSION TITLE (BACHELOR)"
- Do not change the structure of the file, only add new rows if there is not enough space in a disciplinary area.
- If you have a FINAL GRADE (e.g. "voto di laurea", GPA or CGPA) for your study course, you HAVE to indicate it, toghether with the minimum and maximum threshold.
- Insert ALL courses you took during the Bachelor
- Divide the courses by disciplinary area as indicated in the table, e.g. "AREA: Computer Science (INF/01, ING-INF/05)", "AREA: Mathematics (MAT/01, MAT/05, MAT/08)"...
- If the course was taken at an Italian university, you have to indicate the SSD (settore scientifico-disciplinare)
- If two different grading scales are used in your degree course (e.g for theory and labs):
    - you must indicate them separately (Grading Scale 1, Grading Scale 2)
    - you must indicate which courses use which grading scale by adding "GS 1" or "GS 2" after the course name.
- In the list of courses use your local credits.

LAST NAME:	Rossi
FIRST NAME:	Maria
NAME OF PREVIOUS BACHELOR COURSE:	Bachelor in Computer Science
ENROLMENT DATE TO PREVIOUS BACHELOR COURSE:	16/08/2018
STANDARD DURATION OF PREVIOUS BACHELOR COURSE:	3 years
UNIVERSITY AWARDING THE STUDY TITLE:	Free University of Bozen-Bolzano
TOWN AND COUNTRY OF THE UNIVERSITY:	Bolzano, Italy
WEBSITE OF THE UNIVERSITY:	www.unibz.it

IF AVAILABLE: FINAL GRADE OF STUDY COURSE, GPA or CGPA

YOUR FINAL GRADE, GPA or CGPA:
98/110
MINIMUM FINAL GRADE, GPA / CGPA for PASSING:
66/110
MAXIMUM POSSIBLE FINAL GRADE, GPA / CGPA:
110 cum laude

PASSED EXAMS				
Name of course in original language	**Name of course in English translation**	**Grade**	**Credits**	**SSD (Italy only)**
DISCIPLINARY AREA: Computer Science (SSD: INF/01, ING-INF/05)				
Programmazione Informatica	Computer Programming	26	9	INF/01
Progetto di Programmazione	Programming Project	26	9	INF/01
Introduzione ai Databases	Introduction to Databases	27	6	ING-INF/05
Ingegneria del Software	Software Engineering	27	6	INF/01
Ingegneria Web e Internet	Web and Internet Engineering	30	6	INF/01
Reti Informatiche	Computer Networks	23	6	ING-INF/05
Sistemi Informatici	Computer Systems	20	12	INF/01
Intelligenza Artificiale	Artificial Intelligence	18	6	INF/01
Architettura di Sistemi Software	Software Systems Architecture	28	6	INF/01
Strumenti e Tecniche per il Test del Software	Tools and Techniques for Software Testing	25	6	INF/01
Paradigmi di Programmazione	Programming Paradigms	21	6	INF/01
Ingegneria dei sistemi	Systems Engineering	28	6	INF/01
Sistemi di Gestione di Database	Database Management Systems	23	6	INF/01
Linguaggi Formali e Compilatori	Formal Languages and Compilers	27	6	INF/01
DISCIPLINARY AREA: Mathematics (SSD: MAT/01, MAT/05, MAT/08)				
Matematica I	Mathematics I	22	12	MAT/01
Matematica II	Mathematics II	23	12	MAT/08
Sicurezza delle informazioni	Information Security	27	6	MAT/08
DISCIPLINARY AREA: Other disciplines				
Inglese per Informatici	English for Computer Scientists	25	3	L-LIN/12
Tedesco per informatici	German for Computer Scientist	20	3	L-LIN/14
Scrittura e Comunicazione Scientifica (DE)	Scientific Writing and Communication (DE)	Passed	3	M-FIL/02
Gestione del Progetto e del Lavoro di Squadra (DE)	Project and Teamwork Management(DE)	Passed	3	M-FIL/02
Introduzione all'Amministrazione Aziendale (DE)	Introduction to Business Administration(DE)	Passed	6	SECS-P/07
Maker Lab	Maker Lab	Passed	3	ING-INF/01
Teoria della Probabilità e Statistica	Probability Theory and Statistics	21	6	MAT/06

GRADING SCALE 1 (see GUIDELINES)		GRADING SCALE 2 (see GUIDELINES)	
MAXIMUM POSSIBLE GRADE:		**MAXIMUM POSSIBLE GRADE:**	
	30 cum laude	<insert max grade here>	
MINIMUM POSSIBLE GRADE:		**MINIMUM POSSIBLE GRADE:**	
	18	<insert min grade here>	
PASS GRADE:		**PASS GRADE:**	
	18	<insert pass grade here>	
FULL GRADING SCALE 1		**FULL GRADING SCALE 2**	
	30 CL	<list **ALL** grades below>	
	30		
	29		
	28		
	27		
	26		
	25		
	24		
	23		
	22		
	21		
	20		
	19		
	18		

COMMENTS
<add any comments here, e.g., on the grading scale(s), credits, average etc.>

GUIDELINES FOR THE TAB "OTHER UNIVERSITY COURSES"
- Do not insert courses here that you took within your admission title and that you already inserted in the other tab.
- Divide the courses by disciplinary area as indicated in the table, e.g. "AREA: Computer Science (INF/01, ING-INF/05)", "AREA: Mathematics (MAT/01, MAT/05, MAT/08)"...
- Do not insert courses in this table that are not related to any of the listed disciplinary areas
- If the course was taken at an Italian university, you have to indicate the SSD (settore scientifico-disciplinare)
- For each course indicate the total hours in class (lectures and labs)
- In the list of courses use your local credits.
- Add any comments (e.g., credits, ecc.) in the "Comments" section.

PASSED EXAMS						
Name of course in original language	Name of course in English translation	Credits	Total hours	SSD (Italy only)	Awarding University	Town and country of the university
DISCIPLINARY AREA: Computer Science (SSD: INF/01, ING-INF/05)						
Requirements Engineering	Requirements Engineering	6	60	INF/01	University of Padova	Padova, Italy
Software Factory	Software Factory	3	30		University of Helsinki	Helsinki, Finland
DISCIPLINARY AREA: Mathematics (SSD: MAT/01, MAT/05, MAT/08)						

COMMENTS
<add any comments here, e.g., credits etc.>