



## APPLICATION FOR FINAL EXAM

### 2009/2010 academic year

TO THE DEAN OF THE SCHOOL OF ECONOMICS (must be submitted to the Faculty Secretariat)

The undersigned (surname and name) \_\_\_\_\_

student no. \_\_\_\_\_ born in \_\_\_\_\_ on \_\_\_\_\_

**requests** that he/she be admitted to the final degree exam of Bachelor in

in the autumn session I° term: **09.09.2010** (deadline for application 09.08.2010)

in the autumn session II° term: **28.10.2010** (deadline for application 28.09.2010)

**Please enclose a further duty stamp of € 14.62 for the diploma !**

Title of thesis \_\_\_\_\_

### requests

the issue of the diploma supplement in three languages (Italian, German, English) and encloses no. 3 duty stamps of 14,62 €

As soon as your Diploma Supplement will be ready, we will send you an e-mail. Please enter therefore an e-mail address which will be valid even after you have finished your studies:

The Diploma Supplement can also be collected by a delegated person. To get the DS, this person must submit a written authorization issued by the student in which the personal data of the student and the delegated person are indicated. A copy of the identity card of both persons must be enclosed.

**and declares** that

he/she has sat all the exams in his/her study plan.

he/she will sit the following exams in his/her study plan before sitting the final exam:

The supervisor declares that he/she will be present during the discussion of the thesis.

\_\_\_\_\_  
Name of supervisor

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name of second supervisor

\_\_\_\_\_  
Signature

**Please read the information on the back of this application form !**

## **GENERAL REGULATIONS**

The application for the final exam must be submitted to the Faculty Secretariat at least 30 days before the exam date. If students submit an application for a session and then subsequently pull out from that session, they must submit another new application for a following exam session.

For details concerning the thesis itself and how to be admitted to the final exam, students should consult the "Regulations for submitting and storing theses" and the "Regulations for final exams" of the Faculty.

Those who have not yet submitted the receipt for filling in the AlmaLaurea questionnaire, must attach it to this application for the final exam to be delivered to the Faculty Secretariat. Further information: Careers Advisory Service, tel. +39 0471 012 700, email: [careersservice@unibz.it](mailto:careersservice@unibz.it).

## **Information about Diploma Supplement**

In conformity to DM No. 49 of 26.10.05, all Italian universities have to issue the Diploma Supplement in attachment to the new Italian degrees as from 2005.

The aim of the Diploma Supplement is to supply information improving international transparency and facilitating the academic and professional recognition of qualifications. It is designed to provide a description of the nature, level, context, content and status of the studies that were successfully completed by the student.

The Diploma Supplement is issued upon the student's request. The request can be presented together with the application for the final degree thesis admission or any time after graduation.

## **Data Protection Act (Decree of 30 June 2003, no. 196):**

The information required by the Free University of Bozen/Bolzano is necessary for the management of a student's career. All information provided will be dealt with and stored on paper and/or on computer following the Data Protection Act, decree no. 196/2003, by employees of the Free University of Bozen/Bolzano under the responsibility of the Managing Director. Should students wish to exercise their rights as detailed in articles 7 and others of the aforementioned decree as concerns access to, information on, updating of and the cancellation of this information, they can make a request to the Managing Director of the Free University of Bozen/Bolzano.

Bolzano (date) \_\_\_\_\_ (student's signature) \_\_\_\_\_

For approval: \_\_\_\_\_  
Signature of the director of degree programme council