



FREIE UNIVERSITÄT BOZEN
LIBERA UNIVERSITÀ DI BOLZANO
FREE UNIVERSITY OF BOZEN - BOLZANO

Fakultät für
Wirtschaftswissenschaften

Facoltà di
Economia

School of
Economics and Management

Regulations regarding the final examination for the degree at the School of Economics and Management

Art. 1

Subject of the regulations

The present regulations establish the procedures regarding the assignment of topics for the dissertations for the degree, the manner in which the final examination for the degree is conducted and supply the criteria for the composition and appointment of the Examination Commissions, thus complementing the provisions of the relative laws and ordinances, both those of the Statute and those regarding the general didactic regulations of the Free University of Bozen/Bolzano and the particular didactic regulations of the individual courses in so far as this is necessary.

Art. 2

Assignment of topics for dissertations

At least five months before the final examination for the degree the student must hand in to the Student Secretariat the application for the assignment of a dissertation subject approved by the supervisor.

The supervisor must be a member of the teaching staff of the University and must be responsible for one of the subjects of a degree course offered by the Faculty.

In exceptional cases supervisors may also be chosen from among professors and researchers with tenure in other faculties of the Free University of Bozen/Bolzano, teachers who were responsible for a course of studies in one of the previous years, faculty researchers with time-limited contracts in disciplines related to the official subjects of the degree course, teaching assistants, research assistants, research fellows and visiting professors with a PhD or a research doctorate in disciplines related to official subjects of the degree course. In these cases authorization must be given by the Dean.

Changes regarding the topics and the supervisor may be made only in exceptional and well-justified cases. The motivated request must be consigned to the Dean of the faculty in writing.

Art. 3

Admission to the final examination for the degree

There are at least two sessions for the discussion of the dissertation: one after the end of the lectures in May/June and one before the beginning of the lectures in September/October.

In order to be admitted to the final examination for the degree, the student must have paid all the enrolment fees and contributions or be dispensed from them.

The application for admission to the final examination must be consigned to the Dean of the faculty at least 30 days before the date fixed for the discussion of the dissertation. The application contains the definitive title of the dissertation and must be countersigned by the supervisor and, possibly, by a second supervisor. At least 10 days before the date fixed for the discussion of the dissertation the student must have acquired all the credit points required by the syllabus.

There should be a second supervisor in cases of particularly original or noteworthy dissertations and if the supervisor is planning to award more than 5 points or to give "30 cum laude" or if the supervisor considers this could be useful from the point of view of the discussion. The supervisor must present a specific request for this purpose at least one month before the discussion of the dissertation. The Dean appoints a second supervisor who must be a university lecturer, a specialist in the specific subject matter of the dissertation. In exceptional cases the second supervisor, although not a university lecturer, may be endowed with proven academic or professional capacities. The second supervisor has the responsibility of effecting a critical assessment of the dissertation. The second supervisor makes a short written assessment that is sent to the chairman of the Examination Commission at least five days before the final examination for the degree takes place.

A double copy on paper of the final draft of the dissertation together with a single digital copy must be consigned to the Secretariat of the faculty at least 7 days before the date fixed for the final examination. In addition, within the same period of time, the student must send a copy of the dissertation to the supervisor and also to the second supervisor if there is one.

Art. 4

Examination Commissions

Each examination session is appointed its own Examination Commission composed of not less than 7 and not more than 11 members.

The Commission is appointed by the Dean.

The chairman of the Commission is the Dean of the faculty, who has the right to appoint a substitute.

Art. 5

Form and subject matter of the dissertation for the degree

The dissertation consists of a written work on a specific theme. The subject of the dissertation may also be a written report about activities carried out during a period of practical training of at least one semester, focusing on the relationship between this period of practical training and the course of studies. The decision regarding whether the dissertation will be based on the fruits of experience and observation or, instead, on the results of research is one that will be taken by the supervisor.

Only the dissertations of students who have achieved a total of 110 points "cum laude" are made available to the public in digital form.

Art. 6

Assessment of the final examination for the degree

The dissertations are discussed in a public meeting and assessed by the Commission.

The Commission can award up to a total of 110 points.

The basis for the final mark for the examination for the degree is made up of the arithmetical average of the marks awarded as notified by the Faculty Secretariat. The average is then divided by three and multiplied by eleven.

To this arithmetical average the following extra points are added:

- + 0,3 points for each examination worth 5 credits and for which "cum laude" was awarded
- + 0,6 points for each examination worth 10 credits and for which "cum laude" was awarded
- up to 4 points for passing the optional language examinations if the examination was passed with a mark of at least 25/30 (2 points for each examination in one of the official languages other than the one that was used when sitting the final school-leaving examination).

The commission can award a maximum of 10 points for the assessment of the degree thesis. In every case where the marks proposed are more than 5 it is necessary to have the assessment in writing of a second supervisor who is nominated according to art. 3 of the present Regulations.

The Final Examination Commission reserves the right to reject the dissertation should it be assessed as insufficient. The candidate must present a new dissertation in a subsequent session.

For the mark 110 "cum laude" to be awarded the voting must be unanimous.

The dissertation and the final examination together give entitlement to 10 credit points that correspond to a total workload of 250 hours.