



INTERNSHIP PROJECT

Art: 18 Law no. 196 of 24/06/1997 and DM no. 142 of 25/03/1998

A) Personal details of the intern

Surname: _____ First name: _____

Date/place of birth _____

Address: _____ Post code: _____ town _____

fiscal code: _____

enrolment no. _____ Semester _____

is a student of the Bachelor in Multilingual Communication, and studying the following major:

- Lifelong Learning and Human Resources Management
- Cultural and Non-profit Management
- Knowledge Management in Library Settings

at the Faculty of Education of the Free University of Bolzano, via Ratisbona 16, 39042 Bressanone,
tel. 0039 0472 014000, email: education@unibz.it

Disabled yes no

Name of University tutor: _____

B) Details of the place of Internship

Name of the firm/ institution: _____

Department and location of internship: _____

Located in: _____ Street: _____ No. _____

Post code: _____ town: _____

Tel. _____ Fax: _____ E-Mail: _____



Benefits:

- Salary. €/month _____
- Board and/or lodging
- Canteen
- Travel expenses
- Other: _____
- NONE of the above

Company tutor: _____

Tel. no. _____

Email: _____

C) Duration of internship

The internship will have a duration of _____ weeks, from _____ to _____
on the following days:

- Mon
- Tue
- Wed
- Thu
- Fri
- Sat

From _____ to _____ (time) and from _____ to _____ (time)

D) Insurance details

Accidents in the workplace INAIL no. 92285591 (in Italy)

Civil liability no. 65/43944987. Insurance company: AURORA

E) Duties of the intern when in the company

- Follow the tutor's instructions
- Make use of training opportunities offered following the training hours established beforehand
- Follow the guidelines and regulations at the company with particular emphasis on how the work is undertaken, safety issues and any issues concerning privacy and confidentiality.



F) Objectives and content of the project

G) Tasks that will be assigned to the intern during the internship

H) Equipment that the intern will use during the internship

Place/date: _____

Signature of intern: _____

Signature of tutor: _____

Signature of University tutor: _____