



FREIE UNIVERSITÄT BOZEN
LIBERA UNIVERSITÀ DI BOLZANO
FREE UNIVERSITY OF BOZEN · BOLZANO

For Student Secretariat use only	<i>Duty stamp not needed (Authorised by Tax Office – Local Head office Bozen/Bolzano No. 2005/1449 of 04.05.2005)</i>
Student number	

APPLICATION FOR ENROLMENT

Academic year 2011/2012

To the Rector

I, the undersigned _____, born on _____ in _____,
request to be enrolled on the following course after having been admitted through the rank list:

School of	ECONOMICS AND MANAGEMENT	Enrolment deadline
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- Bachelor in **Economics and Management (D.M. 270/2004)** **30 September 2011, 12 midday**
- Bachelor in **Economics and Social Sciences (PPE) (D.M. 270/2004)** **30 September 2011, 12 midday**
- Bachelor in **Tourism, Sport and Event Management (D.M. 270/2004) (in Bruneck/Brunico)** **30 September 2011, 12 midday**
- Master in **Entrepreneurship and Innovation (D.M. 270/2004)** **14 October 2011, 12 midday**
- Master in **Economics and Management of the Public Sector (D.M. 270/2004)** **14 October 2011, 12 midday**

Faculty of	COMPUTER SCIENCE	Enrolment deadline
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- Bachelor in **Computer Science and Engineering (D.M. 270/2004)** **30 September 2011, 12 midday**
Bachelor class:
 - L-8 (Information Engineering)
 - L-31 (Computer Science)
- Master in **Computer Science (D.M. 270/2004)** **14 October 2011, 12 midday**
European Master Programme in (if applicable):
 - Computational Logic**
 - Language and Communication Technologies**
 - Software Engineering**

Faculty of	DESIGN AND ART	Enrolment deadline
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- Bachelor in **Design and Art – major in Design (D.M. 270/2004)** **30 September 2011, 12 midday**

Faculty of	SCIENCE AND TECHNOLOGY	Enrolment deadline
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- Bachelor in **Agricultural Science and Agricultural Technology (D.M. 270/2004)** **30 September 2011, 12 midday**
- Bachelor in **Industrial and Mechanical Engineering (D.M. 270/2004)** **30 September 2011, 12 midday**
- Master in **Fruit Science (International Master of Fruit Science) (D.M. 270/2004)** **14 October 2011, 12 midday**

I, the undersigned

understand that any false declarations will be punished by law following art. 76 of D.P.R. of 28 December 2000 no. 445. The Free University of Bozen/Bolzano will undertake checks, random or otherwise, to verify the truth of the statements and declarations following articles 71, 75 and 76 of the same law.

declare

- that I have achieved my qualification (A-levels or equivalent or university degree) at the school/university indicated at the time of pre-enrolment.
- that I achieved the qualification on (*for A-levels the indication of the year is sufficient, for university degrees please indicate the **complete date** DD/MM/YYYY*) _____ with the following **mark/grade** _____. **Degree class** (*Italian university titles only*):

Main teaching language of the secondary school (please tick off):

-Italian -German -English -Ladin -other

- that I have not enrolled at other universities or other higher education establishments, at other faculties or schools of the Free University of Bozen/Bolzano or for other degree courses in the same faculty/school at the same time as this enrolment.
- that I intend to **transfer from another Italian university** to the Free University of Bozen-Bolzano
 NO
 YES, and I enclose in this case with this enrolment form a **copy of the transfer application** presented at my university of origin.

I also undertake that I will follow all the rules and regulations laid down by the law, as well as follow the Free University of Bozen/Bolzano's Statute and internal regulations, which can all be consulted on the University's website. The "Regulations for accessing the network" and the "Regulations for Library users" are part of the aforementioned rules as well as the University's "General House Rules".

I declare that I know that if these rules and regulations are breached, I could be forced to leave my studies at the Free University of Bozen/Bolzano and be punished in the event that damage is done to the University premises or facilities.

Information regarding the Data Protection Act (Art. 13 Law no. 196/2003)

The student authorizes that the data and information submitted at the time of pre-enrolment will continue to be used.

The information collected by the Free University of Bozen/Bolzano is necessary for matters concerning teaching, administration of the student's career, issuing of certificates, administration of digital access and maintenance of data on the Scientific Network, the use of other services (such as payment using a student card), access rights, the elections of student representatives. All the information and data will be dealt with, on paper or in electronic form, following law no. 196/2003 by the employees of the Free University of Bozen/Bolzano under the responsibility of the General Direction. The data are periodically sent to the *Anagrafe Nazionale degli Studenti* for the means established by the art. 1-bis of the D.L. nr. 405/2003, converted in L. n. 170/2003, and sent to the *MIUR* for compulsory statistics. The data will also be sent to the *Consorzio Interuniversitario per il Calcolo Automatico* following Law no. 105/2003. The data will also be made available to the *Consorzio Interuniversitario AlmaLaurea*, joined by the Free University of Bozen/Bolzano, for processing questionnaires relating to the analysis and evaluation of university efficiency, as established by the D.M. 544/2007.

The student can exercise his/her rights as stated in article 7 and successive of law no. 196/2003 concerning access, information, updating and any cancellation by making a formal application to the General Direction of the Free University of Bozen/Bolzano.

Submission of the application

The enrolment application must be presented by the deadline at the Student secretariat. **Applications received by email, post or fax cannot be accepted.**

In the event that people placed in the rank lists do not enroll for the course by the deadline, they lose their right to a study place and the University can then begin to accept applications from others further down the rank lists.

Candidates who are high enough up the rank lists to be taken for more than one course can only enrol for one of those courses. Once they have enrolled for this course, they lose the right to move up in the rank lists of other courses.

I enclose with this application:

- receipt of payment of the first instalment of university fees:
€ 707,50* (*if not already submitted in May*) paid by bank transfer** into the Free University of Bozen/Bolzano's bank account:
Südtiroler Sparkasse Ag/Cassa di Risparmio di Bolzano Spa
IBAN IT67 P060 4511 6190 0000 0009 000
BIC (SWIFT) CRBZIT2B107
Payment reason: student's full name/course's full name, 1st instalment 2011/2012

*Students participating in the European Master programme pay the tuition fees directly to the Consortium.

Students participating in the European Master programme in Computation Logic must pay the provincial tax for the right to study (€ 132,50) on the bank account indicated above. The payment receipt must be enclosed with this application.

**No bank expenses can be charged to the beneficiary. Within the European Union, a SEPA bank transfer is available.

The amount of the first instalment includes the provincial tax for the right to study of € 132,50 and the virtual duty stamp of € 14,62.

Payment of the first instalment is regarded as a prerequisite for enrolment and cannot, in any case, be refunded. In case of unsuccessful money transfer operations, the Student secretariat will urge interested parties to perform a new transfer, since the payment is due with the enrolment application.

