



FREIE UNIVERSITÄT BOZEN
 LIBERA UNIVERSITÀ DI BOLZANO
 FREE UNIVERSITY OF BOZEN · BOLZANO

For Student Secretariat use only	Duty stamp not needed (Authorised by Tax Office – Local Head office Bozen/Bolzano No. 2005/1449 of 04.05.2005)
Student number	

Enrolment deadline: 16 December 2011, 12:00 midday

APPLICATION FOR THE ENROLMENT IN THE PhD PROGRAMME (27th cycle)

To the Rector of the Free University of Bozen-Bolzano

I, the undersigned,

Surname

Name

Place and date of birth

Province and Country

Citizenship

M F
Sex

Italian tax code

(Foreign citizens who have not applied yet for the Italian tax code, must transmit it to the Student secretariat by **31 January 2012**. The tax code must be applied for at the local Agenzia delle Entrate – Revenue Office – by presenting a valid I.D./passport.)

resident in

Country

Province

City

Postcode

Address

Home number

Telephone number

Mobile phone number

E-mail

after having been admitted through the rank list in the PhD programme in

 at the Faculty of _____

request to be enrolled in the aforementioned programme.

I declare

availing myself of the right granted by the D.P.R. no. 445 of December 28, 2000 and in the knowledge that false declarations are punishable by the law:

- that I am the person in the photo attached;
- that I possess the following qualification:

Degree and branch

Institution where the title was conferred

Italian degree class (if available)

Enrolment year

Title conferred on (DD/MM/YYYY)

Degree final mark

Degree type:

- Italian degree of the former study regulation
- Italian degree „laurea specialistica/magistrale“ (master)
- foreign degree
- that I have read the bid for admission drafted according to the regulations of the Free University of Bozen-Bolzano and that I agree with its content;
- that I intend to read all regulations established by the Free University of Bozen-Bolzano affixed in the showcases of the university premises;
- that I am not enrolled at other universities or other higher education establishments, at other faculties or schools/other degree courses of this university (art. 142 of the “Testo Unico”).

I would like to receive information in the following language:

- German Italian English

If I am entitled to receive a grant from the Free University of Bozen/Bolzano, I am interested in it:

- yes no

I also undertake that I will follow all the rules and regulations laid down by law, as well as follow the Statute of the Free University of Bozen-Bolzano and internal regulations available on the university’s web pages, among which “Regulations concerning Ph.D. research programmes”, regulations for internet access, regulations for library’s access and housing regulations.

I declare that I know that if these rules and regulations are breached, I could be forced to leave my studies at the Free University of Bozen/Bolzano and be punished in the event that damage is done to the University premises or facilities.

Three months after arrival in Italy, **EU citizens** are required to apply for registration in the municipality where they intend to elect residence (D.L. of 6 February 2007, nr. 30). They are aware that, in the event of a missing health insurance (E106, E109 or E37 forms or the European Health Insurance Card), they must provide for a private health insurance (stipulated in Italy or abroad) covering all risks and medical assistance in Italy. Further information regarding the European Health Insurance Card is available here: <http://ec.europa.eu/social/main.jsp?catId=559&langId=en>

Non EU citizens resident abroad must apply, within 8 days after entering Italy, for the permit of stay (“permesso di soggiorno”). The application form, aka kit, is available from the local post offices: It must be duly filled in and submitted to the post office.

I attach:

1. a colour passport size photograph
2. a copy of my valid passport or I.D. (back/front)
3. payment receipt of the tuition fees (see page 4 of this form)
4. for students with a title conferred abroad only:
 - original of the declaration of equivalent value issued by the Italian Representative authority abroad
 - degree certificate (original or authenticated copy)
 - original of the official translation in Italian (not necessary for titles gained in the German-speaking countries)

In case of titles conferred abroad and already recognized in Italy, it is sufficient to attach a copy of the recognition decree.
5. for Non EU citizens only:
 - copy of the valid permit of stay in Italy

The enrolment will be done with reservations until a copy of the permit is delivered.

This form must be duly filled in and delivered in person or shipped to the Student secretariat by **16 December 2011, 12:00 midday**. If you do not enrol by the deadline, you give up your study place and lose the right to enrol.

This form can be shipped to the following address (the date of the post stamp will not be considered!):

For the PhD programmes in **Computer Science, Management of Mountain Environment and Sustainable Energy and Technologies:**

Student secretariat in Bozen/Bolzano

Universitätsplatz/piazza Università 1
39100 Bozen-Bolzano
tel. 0471-012200

Opening hours:

Monday, Wednesday, Friday	09:00 - 12:00
Tuesday, Thursday	14:00 - 16:00

For the PhD programme in **General Pedagogy, Social Pedagogy and General Education:**

Student secretariat in Brixen/Bressanone

Regensburger Allee/viale Ratisbona 16
39042 Brixen-Bressanone (BZ)
tel. 0472-012200

Opening hours:

Monday, Wednesday, Friday	09:00 - 12:00
Tuesday, Thursday	14:00 - 16:00

Information regarding the Data Protection Act (Art. 13 Law no. 196/2003)

The student authorizes that the data and information submitted will continue to be used.

The information collected by the Free University of Bozen/Bolzano is necessary for matters concerning teaching, administration of the student's career, issuing of certificates, administration of digital access and maintenance of data on the Scientific Network, the use of other services (such as payment using a student card), access rights, the elections of student representatives. All the information and data will be dealt with, on paper or in electronic form, following law no. 196/2003 by the employees of the Free University of Bozen/Bolzano under the responsibility of the General Direction.

The data will also be sent to the Consorzio Interuniversitario per il Calcolo Automatico following Law no. 105/2003. The data will also be made available to the Consorzio Interuniversitario AlmaLaurea, joined by the Free University of Bozen/Bolzano, for processing questionnaires relating to the analysis and evaluation of university efficiency, as established by the D.M. 544/2007.

The student can exercise his/her rights as stated in article 7 and successive of law no. 196/2003 concerning access, information, updating and any cancellation by making a formal application to the General Direction of the Free University of Bozen/Bolzano.

Date _____ Student's signature _____

Payment modalities of the tuition fees for the academic year 2011/2012

Tax € 147,12

The amount includes the provincial tax for the right to study of € 132,50 and the value of the duty stamp of € 14,62.

to be paid by bank transfer (no bank expenses can be charged to the beneficiary. Within the European Union, a SEPA bank transfer is available) to the bank account of the Free University of Bozen/Bolzano:

payment reason: student's full name/phd programme a.y. 2011/2012

Cassa di Risparmio di Bolzano Spa

IBAN IT67 P060 4511 6190 0000 0009 000

BIC (SWIFT) CRBZIT2B107

Students with a disability up to or exceeding 66% are eligible for complete exemption from university fees and the provincial tax. The certificate issued by the health authority should be attached to this form. A 14,62 Euro duty stamp applies in this case on this form.

Confirmation of receipt of the Student card

The Student card is an official document. It is issued to the holder and cannot be ceded to others. In the event of problems, the Student secretariat should be informed immediately.

If the Student card does not work, or is damaged or broken, a new card can be requested.

If the Student card is stolen or lost and to avoid that it is used by third parties, the holder can block the card by accessing the online I&CT Services in the section "Report Card Payment/ Lock Card". A new card can then be requested from the Student Secretariat.

The cost of replacing the Student card is charged to the holder and is € 20.00. Any credit that was on the Student card at the time it was blocked can be transferred onto the new card.

I confirm that I have received the Student card with the accompanying documentation. I also declare to have read all the information and to agree with it. (Those who ship the form, can subsequently collect the card from the Student secretariat.)

Date _____ Student's signature _____