



## APPLICATION FOR PERIOD OF INTERNSHIP

<b>Name &amp; surname of intern:</b>		<b>Date of birth:</b>		
<b>Address:</b>		<b>enrolment no.:</b>		
<b>Postcode/locality:</b>		<b>semester:</b>		
<b>Locality of internship</b>	<b>Date of the internship offer _____ (if the internship offer was found in the database on the website of the Careers Advisory Service)</b>			
	<b>Firm/institution: _____</b>			
	<b>Number of employees indefinitely engaged _____</b>			
	<b>Number of interns _____</b>			
<b>Address</b>	<b>Street &amp; no.:</b>	<b>Postcode/town:</b>		
	<b>Province:</b>	<b>Country:</b>		
	<b>Tel. no. (incl. international/local prefix):</b>		<b>Fax:</b>	
	<b>Web address:</b>		<b>E-mail:</b>	
<b>Member of following association/ group*</b>				
<b>Company tutor for internship period</b>	<b>Name/Department:</b>	<b>Tel. no.</b>	<b>E-mail:</b>	
<b>Industry sector</b>	<input type="checkbox"/> Communication and marketing	<input type="checkbox"/> Services		
	<input type="checkbox"/> Culture and education	<input type="checkbox"/> Other:		
<b>Skills required of intern</b>	<b>Foreign languages:</b>	<b>Information technology</b>	<b>Other</b>	
	<input type="checkbox"/> English	<input type="checkbox"/> Word processing	<input type="checkbox"/>	
	<input type="checkbox"/> German	<input type="checkbox"/> Spreadsheets	<input type="checkbox"/>	
	<input type="checkbox"/> Italian	<input type="checkbox"/> Other:	<input type="checkbox"/>	
	<input type="checkbox"/> Other:			
<b>Internship department</b>	<input type="checkbox"/> Personnel &	<input type="checkbox"/> Data processing	<input type="checkbox"/> Education	
	<input type="checkbox"/> Marketing/PR	<input type="checkbox"/> Customer service	<input type="checkbox"/> Other:	
<b>Monthly salary*</b>	Amount:	Currency:	Equivalent in €:	
<b>Accommodation*</b>	<input type="checkbox"/> free	<input type="checkbox"/> rent	<input type="checkbox"/> own responsibility	
<b>Dates of internship:</b>	from:	to:		
<b>Notes</b>				
<b>Signature of intern</b>				
<b>Name and signature of University tutor</b>	Name:	Signature:		
<b>Name and signature of company tutor</b>	Name:	Signature:		

\*if relevant

**Place/date:** \_\_\_\_\_